

**Minutes of the online meeting of the Board of Studies in English held on
02 April 2022**

The second meeting of the Board of Studies in English, Vimala College (Autonomous) for the academic year 2021-2022 was held online over the **Google Meet** on the Google link **<https://meet.google.com/duj-uhvw-jxc>** on **2-4-22** at **9 a.m.** The meeting started with a silent prayer. Dr Nisha Francis Alapatt, Head of the Department of English and the Chairperson of the Board accorded a formal welcome to the members of the board.

Agenda

- Review of teaching learning process]
- Points regarding syllabus revision to be carried out in future
- Approval of syllabus of the certificate courses offered by the department
- Result analysis-updates/feedback
- Future plans
- Any other

Members Present

1	Dr Nisha Francis Alapatt	:	Chairperson	Sd/
2	Dr Janaky Sreedharan	:	University Nominee	Sd/
3	Dr Jenny Rappai	:	Subject Expert (Outside Parent University)	Sd/
4	Dr K.M.Johnson	:	Subject Expert (Outside Parent University)	Sd/
5	Dr Fr Benny Benedict	:	Industry Representative	Sd/
6	Dr Betsy Paul	:	Alumnae Representative	Sd/
7	Dr Mallika A Nair	:	Member from the Department	Sd/
8	Dr Reenu George	:	Member from the Department	Sd/
9	Dr Jibhi Bhaskaran	:	Member from the Department	Sd/
10	Dr Harish Jose	:	Member from the Department	Sd/
11	Dr Lakshmi CM	:	Member from the Department	Sd/
12	Dr Prathibha P	:	Member from the Department	Sd/
13	Ms Ann Mary Thomas	:	Member from the Department	Sd/
14	Ms Sheeji Raphael	:	Member from the Department	Sd/
15	Ms Lisa John Mundackal	:	Member from the Department	Sd/

16	Ms Maya Davy Chalissery	:	Member from the Department	Sd/
17	Ms Divya C D	:	Member from the Department	Sd/
18	Ms Lovji KN	:	Member from the Department	Sd/
19	Ms Ann Maria Jose C	:	Member from the Department	Sd/
20	Amaldev P J	:	Member from the Department	Sd/

Apologies:

- 1) Dr Sr Tency Varghese
- 2) Sr Divya CV

Discussion on the various items in the Agenda of the meeting resulted in the following suggestions and recommendations:

Item 1: Review of teaching learning process

Dr Nisha Francis Alapatt made a brief review of the teaching learning process carried out in the on-line and off-line mode in the context of the pandemic. As per the instruction from the university, a blended method of teaching will be adopted during vacation to complete the portions for the second and fourth semester UG and 2 Semester PG students. However, Dr Nisha pointed out that though there was no necessity for taking classes during the vacation as the Department had not lost teaching hours due to the pandemic as the Department had switched to the online mode in case of emergencies of the pandemic, the Department will abide by the instructions of the Government.

Item 2: Points regarding syllabus revision to be carried out in future

The revised syllabus of 2019 was discussed. Dr Nisha mentioned the difficulties faced by the teachers dealing with UG texts *Introducing Literature* and *Marginalised Literature*. The former had discrepancies regarding the topics given in the syllabus and the text while the latter did not have English translations of the prescribed texts. The board mentioned that there could be a syllabus revision in the near future as it was already three years since the implementation of the previous syllabus. They suggested that the revisions done by the university could be implemented with adequate additions and deletions.

The Department will also adopt the revised General English texts which will be introduced by the University for the next academic year.

Item 3: Approval of syllabus of the certificate course offered by the department.

Dr Nisha spoke about the four Add-on courses -French, German, Trinity Certificate Course in English and Skill Acquisition Programme- run by the department. Students have responded to this programme positively and there is good enrolment for these courses. The syllabi of these programmes were also discussed in detail and the Board approved the syllabi of these programmes. The board recommended renaming of the different Add on Courses to *Value-added Courses* in the light of NAAC requirements.

Item 4: Updates on result analysis/feedback

Dr Nisha pointed out that a proper analysis of the results of all the semesters were carried out and it was found that the Department had a commendable pass percentage despite the uncertainties of the Covid pandemic.

Item 5: Future plans

The Department plans to conduct an international conference on RACE in collaboration with other colleges.

The Department also has plans to organise centenary celebrations of the literary classics *The Wasteland* and *Ulysses*

Joint programmes will be hosted with institutions with which the Department has collaborated for MoUs.

The Board appreciated the department for the various activities planned for this academic year.

Dr Nisha thanked the Board members for their valuable suggestions and their presence. The meeting concluded at 10.30 am.

Sd/-

Dr Nisha Francis Alapatt

Head of the Department/Board Chairperson

Sd/-

Dr Sr Beena Jose

Principal